

Tender Notice

The AJK Tourism & Archaeology Department invites sealed bids from reputed firms/vendors for providing of material with below mentioned specifications and terms & conditions under AJK PPRA Rules 2017 "Single Stage One Envelope procedure".

Sr.#	Item details	Qty
1.	Custom USB Business Card Flash Drives made personal; Very thin, practical design with a premium feel. Giant Edge-to-edge customization area. Personalize with full graphics and department names and pics with contact details and QRCode for ajktourism.gov.pk website Storage 64GB (as per specimen)	500
2.	Providing of printed Gift Cups(as per specimen)	1000
3.	Shields (metal with box) size 9.5 x9.5 inch (as per specimen)	50

1. Bidding document can be obtained from the office of the Director General Tourism & Archaeology Chatter Muzaffarabad, by paying Rs.500/- (nonrefundable) till **28th February, 2022** (during office hours). Last date of submission of the bid **08th March, 2022 before 1100 hrs** as well as the Technical Bid will be opened on the same date on **1200hrs** in presence of the bidder's.
2. Under PPRA AJK rules "**Single Stage One Envelope Procedure**" will be adopted for finalization of the job. Each Bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All Bids received shall be opened and evaluated in the manner prescribed in the Bidding document.
3. The Financial Bid must be supported by a Bank Draft in favour of the Director General Tourism & Archaeology (refundable) equal to 2% of the financial bid without which the offered bid shall stand non responsive.
4. The final selected bidder will also be responsible for presenting design and specimen of the goods/material for vetting/approval before final proceeding.
5. Payment will be made after completion/ delivering of all the requisite material (as per above terms & conditions in the tender document.
6. All prevailing taxes will be deducted from the invoice.
7. The competent authority (Chairman Committee) may cancel any or all tenders without intimation to the firms and increase or decrease quantity of any items under AJK PPRA Rule 2017.

**Director General,
Tourism & Archaeology,**

